

27 July 1959

MEMORANDUM FOR: Acting Assistant Director, CR

SUBJECT : Possible EEFM Applications in the Document Division, CR

REFERENCE : CRAG 9/1-59, dated 9 July 1959

1. The following functions in the Document Division are suggested as possible areas where EEFM or mechanical application might be considered:
 - a. Document Dissemination
 - b. Document Distribution
 - c. Document Processing Control
 - d. Document Abstracting
 - e. Document Indexing
 - f. Non-CIA Cable Dissemination
 - g. Non-CIA Cable Distribution
 - h. Non-CIA Cable Processing Control
 - i. Non-CIA Cable File and Storage
2. As requested, a draft study on item (a) above (Document Dissemination) is enclosed for consideration as to form and coverage and as modified by your comments as a guide for the balance of the studies. Although the various functions listed above are shown separately, they are in fact overlapping and must be considered inter-related in any system developed.

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Chief, Document Division

cc: ADG